

## Poundstock Parish Council

Chair: Cllr. Stephen Blake  
Clerk: Mrs. Lynn Pluess  
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09-May 2024

To all members of the **Parish Council**:

Dear Councillor,

You are hereby summoned to attend the Annual Meeting of Poundstock Parish Council on **Wednesday 15-May 2024** at 7:00 pm at the Gildhouse House, Vicarage Lane for the purpose of considering and resolving upon the business to be transacted at the meeting as set out on the agenda below.

Yours sincerely,

*L Pluess*

Clerk Mrs. Lynn Pluess

Press and Public are invited to attend.

Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

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### AGENDA

- 1. Election of Chairman of the Council** to elect the Chairman and accept the Chairman's Declaration of Acceptance of Office.
- 2. Apologies for Absence** to note persons present and receive any apologies for absence with reason.
- 3. Election of Vice-Chairman of the Council** to elect the Vice-Chairman and accept the Vice-Chairman's Declaration of Acceptance of Office.
- 4. To receive Declaration of Interest** and nature of any Disclosable Pecuniary Interest (DPI) and any Other Significant Interest (OSI).
- 5. Approve Dispensations** from Members concerning items on the agenda.
- 6. To confirm the roles of Lead Councillors to the following Portfolios:** -
  - Cemetery & Closed Churchyard
  - Community Hall
  - Finance & Internal Control
  - Highways, Transport & Public Rights of Way
  - Planning
  - Police Advocate & Emergency Procedures
  - Public Toilets, Car Park & Beach

7. **To confirm the appointment of members to the Neighbourhood Development Plan Steering Group.**
8. **To confirm the appointment of members as delegates to outside bodies.**  
Community Area Partnership  
Gildhouse Management Committee  
The Poundstock Packet
9. **To review the following:**
  - (a) Standing Orders
  - (b) NALC Model Financial Regulations 2024
10. **Public Open Session:** Members of the public are invited to address the Council on an agenda item (10 mins). Residents are encouraged to participate beforehand by emailing the Clerk's Office.
11. **To resolve that the Minutes of the previous meeting are an accurate record:**
  - (a) Minutes Full Council:
    - APPROVE Minutes of the Ordinary Council Meeting held on 01-May 2024.
    - APPROVE Minutes of the Annual Parish Meeting held on 17-April 2024.
  - (b) NOTE any matters arising.
12. **Correspondence** - To discuss and resolve a course of action with any associated expenditure.
13. **Planning Matters:**
  - (a) Planning Applications to discuss and make a consultee comment: -  
**PA24/03020** Proposal - Change of use of dwelling from managers dwelling, as approved on Decision 2002/0892 and as modified by 2004/00631, to unrestricted residential use dwelling Location - Higher Widemouth Farm Widemouth Bay Bude Cornwall - **PA24/03020**  
  
**PA24/03478** Proposal: Prior Notification of agricultural development for proposed steel framed agricultural building Location: Creathorne Farm, Poundstock, Bude, Cornwall - **PA24/03478**  
  
**PA24/02562** Proposal: Erection of agricultural building for storage purposes Location: Land South Of Little Orchard Poundstock Bude Cornwall - **PA24/02562**
  - (b) Any applications received from Cornwall Council by the time of the meeting. Information only.
  - (c) Planning decisions – View at <https://www.poundstock-pc.gov.uk/planning-applications>
14. **Finance** to discuss and resolve a course of action with associated expenditure:
  - (a) To note income, Banking and Investment Statements.
  - (b) To resolve to approve payment of outstanding accounts as per schedule.
  - (c) To consider any Conflict of Interest with the external auditor BDO LLP.
15. **Agenda Items** to discuss and resolve a course of action and associated expenditure:
  - (a) To consider the next steps for a new hall for Poundstock.
  - (b) To consider next steps for the public toilets in Widemouth Bay.
16. **To receive reports and authorise any action:**
  - (a) Poundstock Ward Member.
  - (b) Chairman's Report.

(c) Clerk's Report.

17. **NDP Steering Group** - To receive reports and authorise any action or expenditure.
18. **Representatives on Outside Bodies** – To receive reports and authorise any action or expenditure.
19. **Portfolio Reports** – To receive reports and authorise any action or expenditure.
20. **Items for Information.**
21. **Notification of next meeting and suggested items for the agenda.**
22. **Casual Vacancy.**
23. **PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960**  
During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw. When this arises, the Chair will recommend to consider passing the following resolution; “to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw.”
24. **Close the Meeting.**